

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**

THE STATE OF TEXAS §

COUNTY OF HARRIS §

HARRIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 89 §

The Board of Directors of Harris County Water Control & Improvement District No. 89 met in regular session, open to the public, at its meeting place outside the boundaries of the District on March 4, 2019, whereupon, the roll of the members of the Board of Directors was called, to-wit:

Sharyn Smalls	President
Michael Smith	Vice President
Annie Jenkins	Secretary
Arthur Washington	Assistant Secretary
Byron K. Watson, Sr.	Investment Officer

All members of the Board were present except Director Washington; Director Smith arrived late.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Laney Brown of SiEnviro; Matthew Kelley of AEI; Cory Burton of Municipal Accounts & Consulting; Daniel Pereyra and Sarah Valladeres of Environmental Allies; Yvonne Luvano of Wheeler & Associates; and Christie Leighton of Best Trash; also Paige Smith, President of Brunswick Place HOA.

WHEREUPON, the meeting was called to order by the President, and evidence was presented that public notice of the meeting had been given in compliance with the law.

- 1. OPENING PRAYER.** Director Watson led those assembled in prayer.
- 2. PUBLIC COMMENTS.** Paige Smith of Brunswick Place HOA stated she was attending to listen to the meeting and that all is well.

Director Smith entered the meeting at this time.

3. **MINUTES.** The Board reviewed the minutes of the February 19, 2019 meeting. A motion was made by Director Watson, and seconded by Director Jenkins, to approve the minutes with revisions discussed, which motion carried 3-0-1 with Director Smith abstaining.

4. **DETENTION FACILITIES REPORT.** Daniel Pereyra presented the pond maintenance report, and reviewed the pictures of the detention ponds with the Board. He introduced Sarah Valladeres. He stated there have been no issues with mowing the pond areas. He presented information on the Flexamat anti-erosion system and discussed the cost of material and labor for the whole pond, as well as the estimated time to install. President Smalls asked for a total cost estimate. Mr. Pereyra gave a “ball park” estimate of \$1.5 Million, total. Director Watson asked about the sections of the material which are under water in the presented materials; Mr. Pereyra stated the materials are designed to extend under the water’s edge. Matthew Kelley stated AEI could put together a package to advertise for bids, and the Board approved.

The Board discussed the rusty control box at the detention pond. President Smalls stated she had spoken with Mike Prado of Hurricane Lakes; she stated she would like to have known that it was rusty and falling down. She stated she would like to engage an electrician to address the two control boxes. Laney Brown stated he would seek an electrician.

5. **TRASH SERVICES REPORT.** Christie Leighton of Best Trash addressed the Board and stated there had been contact from only one customer. She told the customer the drivers would do their best to pick up all the trash, including any that had blown over. She stated she would return next month with a CPI increase as the contract for services is now approaching the one year mark.

6. **TAX ASSESSOR’S REPORT.** Yvonne Luvano presented the tax assessor’s report, a copy of which is attached as Exhibit “A”. She reported the District has collected 96.94%

of its 2018 taxes, and 99.12% of its 2017 taxes. She reviewed the checks on the tax account for the Board's approval.

Following further discussion, it was moved by Director Smith and seconded by Director Watson to approve the tax assessor's report, which motion carried unanimously, 4-0.

7. BOOKKEEPER'S REPORT. Cory Burton presented the bookkeeper's report, which is attached hereto as Exhibit "B". He presented the checks for approval. He reviewed the capital projects fund breakdown, the FDIC insurance and pledged securities, the budget comparison and the debt service requirements. Mr. Burton presented a draft budget for fiscal year ending March 31, 2020. He reviewed conference attendance and expenses presented by the directors.

Following further discussion it was moved by Director Smith and seconded by Director Jenkins to approve the bookkeeper's report and the checks and items as presented, which motion carried unanimously, 5-0.

8. OPERATOR'S REPORT. Laney Brown presented the operations report, a copy of which is attached as Exhibit "C". He reported there were 2,805 connections, with no permit excursions at the Wastewater Treatment Plant, which was 52.4% utilized. Mr. Brown also discussed the water accountability at 75.98%. He reviewed the delinquent list, accounts to be sent to collections, and the preventative maintenance schedule with the Board. He stated the District has pumped 28 Million gallons of groundwater, out of 40 Million gallons allowed on the HGSD permit, which is up for renewal in April. He presented a breakdown of the billing for commercial customers, including irrigation accounts and meter sizes.

Director Watson discussed the need for a sign at the wastewater treatment plant, advising employees to be cautious of the wind and to close the gate.

Following further discussion, it was moved by Director Smith and seconded by Director Jenkins to approve the operations report with the items presented, which motion carried unanimously, 4-0.

9. ENGINEER'S REPORT. Matthew Kelley reviewed the engineer's report, a copy of which is attached hereto as Exhibit "D". He discussed the progress on District projects, including the Capital Projects Plan. Mr. Kelley discussed NPH Southpoint Phase II Detention Pond. He presented Pay Estimate No. 5 in the amount of \$73,095.30 for the Board's review. He also discussed the Lift Station for the NPH project. He discussed Water Well #2 and the TCEQ Approval; he stated he had submitted a request for an exception to the requirement of a sanitary control easement. He discussed Water Plant No. 2 and the HPT tank rehabilitation; he stated he would present bids to the Board in April. Mr. Kelley discussed the Wastewater Treatment Plant Office and Waterline and the replat of Morningside Place.

Mr. Kelley discussed the District Building Project and stated the Tender and Substitution agreement will need to be signed for construction to resume with the new contractor. He discussed the Morningside Place Pond Rehabilitation options.

Following further discussion, it was moved by Director Smith and seconded by Director Jenkins to approve the engineer's report along with the items presented, which motion carried unanimously, 4-0.

10. CONSIDER APPROVAL OF TENDER AND SUBSTITUTION AGREEMENT AND SURETY'S CHOICE OF CONTRACTOR. The Board discussed the ongoing negotiations; no action was taken.

11. RATIFY APPROVAL OF APPLICATION FOR HGSD WATER WISE PROGRAM. President Smalls informed the Board of her discussions with Jennifer Welch of the HGSD; Ms. Welch had stated Law Elementary is not signed up to participate in the Water

Wise education program. The Board discussed other schools in the area which might be interested in participating, as well. The Board discussed the cost of the sponsorship and the groundwater credits to be obtained.

Following further discussion, it was moved by Director Smith and seconded by Director Jenkins to approve the District's participation the HGSD Water Wise program, which motion carried unanimously, 4-0.

12. ADJOURNMENT/ FUTURE AGENDA ITEMS. There being no further business to come before the Board, it was moved and seconded that the meeting be adjourned, which motion carried unanimously.

PASSED, ADOPTED and APPROVED this 19th day of March, 2019.

Annie Jenkins
Secretary

(DISTRICT SEAL)

